

MVA MISSION STATEMENT

The MVA shall provide exemplary driver and vehicle services that promote mobility and safety while enhancing process and product security.

For Additional Maryland Motor Vehicle Administration Information:

Call the MVA Customer Service Center

1-800-950-1MVA (1682)

(to speak to a customer service representative)

1-301-729-4550 Out-of-State

1-800-492-4575 TTY for the Hearing Impaired

Or visit: **www.MVA.Maryland.gov**



Committed to Safety, Service, and You!

6601 Ritchie Highway, N.E.
Glen Burnie, Maryland 21062



YOU'VE INHERITED A VEHICLE

Here's How to Transfer
Ownership to Yourself or
Another.

IMPORTANT NOTICE: This certificate is transferable only when recorded and filed with the Motor Vehicle Administration and is valid only while the vehicle described on the face is owned by the individual, firm or corporation named herein. TITLE AND SECURITY INTEREST FILING FEES ARE REQUIRED. Maryland law requires that the title and security interest be filed with the Motor Vehicle Administration. When a Bill of Sale (VB-181) does not accompany the title, the title is based on the valuation shown in a national publication of used car value used by this Administration. If the vehicle is over seven (7) model years of age the tax is based on the greater of purchase price or minimum allowed by law. No Maryland Certificate of Title will be issued until all security interest or liens filed with the Motor Vehicle Administration have been officially released on the face. However, this vehicle may be subject to liens or encumbrances not purchased with the Motor Vehicle Administration. If this is a Duplicate Title it may be subject to the rights of a person under the Original Certificate. MARYLAND MOTOR VEHICLE ADMINISTRATION - 6601 RITCHIE HIGHWAY, N.E. - GLEN BURNIE, MARYLAND 21062.

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

| | | | | | |
|--|--|--|--|--|--|
| ASSIGNMENT OF OWNERSHIP | The undersigned hereby certifies that the vehicle described in this title has been transferred to the following. | | | | |
| | Name(s) of Buyer(s) <u>James Butler</u> Address of Buyer(s) <u>6601 Ritchie Hwy.</u> <u>Glen Burnie</u> <u>AA</u> <u>MD</u> <u>21062</u> STREET ADDRESS CITY OR TOWN COUNTY STATE ZIP CODE | | | | |
| ASSIGNMENT OF OWNERSHIP | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <u>53,037</u> (no tenths) <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. SELLING PRICE <u>\$2,799.00</u> DATE OF SALE <u>8/7/11</u> | | | | |
| | ODOMETER READING WARNING - ODOMETER DISCREPANCY SIGNATURE OF SELLER(S) <u>John Smith (REP)</u> SIGNATURE OF CO-SELLER(S) _____ PRINTED NAME OF SELLER(S) <u>John Smith (REP)</u> PRINTED NAME OF CO-SELLER(S) _____ SIGNATURE OF BUYER(S) <u>James B Butler</u> SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) <u>James Butler</u> PRINTED NAME OF CO-BUYER(S) _____ | | | | |
| APPLICATION FOR TITLE AND REGISTRATION | Name(s) of Buyer(s) <u>James Butler</u> Address of Buyer(s) <u>6601 Ritchie Hwy.</u> <u>Glen Burnie</u> <u>AA</u> <u>MD</u> <u>21062</u> STREET ADDRESS CITY OR TOWN COUNTY STATE ZIP CODE | | | | |
| | Give Maryland Driver's License Number and Date of Birth. If you do not have a Driver's License, give Date of Birth. BUYER'S DRIVER'S LICENSE NO. <u>B 000-000-000-000</u> DATE OF BIRTH <u>11/14/71</u> CO-BUYER'S DRIVER'S LICENSE NO. _____ FEIN # _____ DATE OF BIRTH _____ IF NOT SUBJECT TO A LIEN, INDICATE "NONE" AMOUNT OF LIEN _____ DATE OF LIEN _____ KIND OF LIEN (DESCRIBE) _____ | | | | |
| APPLICATION FOR TITLE AND REGISTRATION | NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____ I/we hereby make application for <input type="checkbox"/> New Title <input type="checkbox"/> New Title and Transfer of Tags <input checked="" type="checkbox"/> New Title Only No Tags IF MOTORCYCLE, LIST ENGINE NUMBER _____ IF TRUCK/TRACTOR/TRAILER, LIST WEIGHT G.V.W. _____ If you are transferring tags from a vehicle that you sold, to this vehicle, give the following (if applicable) CLASS OF VEHICLE _____ TAG NUMBER _____ VALIDATION STICKER NUMBER _____ NAME OF PERSON TO WHOM YOU SOLD THE OLD VEHICLE _____ ADDRESS _____ | | | | |
| | CERTIFICATION OF INSURANCE NAME OF INSURANCE COMPANY (COPY FROM YOUR POLICY) <u>State Farm</u> POLICY OR BINDER NUMBER <u>990798837</u> NAME OF AGENT _____ IS THIS VEHICLE TO BE TITLED AS JOINT TENANTS OR TENANTS BY ENTIRETIES? <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS BY ENTIRETIES NOTARY NOT REQUIRED I/we certify, under penalty of perjury that the statements made herein are true and correct to the best of my/our knowledge, information and belief and hereby state that the manufacturer's identification number shown on the face hereof agrees with the number plate on the vehicle. Witness My/Our Hand(s) And Seal This <u>8th</u> Day of <u>February</u> , 20 <u>11</u> SIGNATURE OF BUYER(S) <u>James B Butler</u> PRINTED NAME OF BUYER(S) <u>James Butler</u> SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____ CO-SIGNATURE OF PARENT, GUARDIAN OR RESPONSIBLE ADULT REQUIRED WHEN APPLICANT IS UNDER 18 YEARS OF AGE. MUST BE SIGNED BY OWNER(S), OFFICER(S) OF CORPORATION, OR PARTNER IN PARTNERSHIP _____ | | | | |
| DEALER'S REASSIGNMENT | The undersigned hereby certifies that the vehicle described in this title has been transferred to the following. | | | | |
| | Name(s) of Buyer(s) _____ Address of Buyer(s) _____ STREET ADDRESS CITY OR TOWN COUNTY STATE ZIP CODE SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____ | | | | |
| DEALER'S REASSIGNMENT | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF DELIVERY _____ CERTIFIED SELLING PRICE _____ TRADE IN ALLOWANCE _____ TAXABLE PRICE _____ GROSS TAX COLLECTED _____ VIN OF TRADE-IN _____ STATE _____ COLL. FEE 0.6% OF GROSS OR \$12 MAX. FEE ALLOW. _____ IF NOT SUBJECT TO A LIEN, INDICATE "NONE" AMOUNT OF LIEN _____ DATE OF LIEN _____ NET TAX REMITTED _____ NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____ | | | | |
| | The undersigned hereby certifies that the vehicle described in this title has been transferred to the following. | | | | |
| DEALER'S REASSIGNMENT | Name(s) of Buyer(s) _____ Address of Buyer(s) _____ STREET ADDRESS CITY OR TOWN COUNTY STATE ZIP CODE SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____ | | | | |
| | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF DELIVERY _____ CERTIFIED SELLING PRICE _____ TRADE IN ALLOWANCE _____ TAXABLE PRICE _____ GROSS TAX COLLECTED _____ VIN OF TRADE-IN _____ STATE _____ COLL. FEE 0.6% OF GROSS OR \$12 MAX. FEE ALLOW. _____ IF NOT SUBJECT TO A LIEN, INDICATE "NONE" AMOUNT OF LIEN _____ DATE OF LIEN _____ NET TAX REMITTED _____ NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____ | | | | |

ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

The Motor Vehicle Administration has developed this brochure as a guide to assist you if you have inherited a vehicle and are dealing with the transfer of ownership. We realize dealing with the vehicle's transfer of ownership is only one of many matters you are probably facing and we are here to help you.

If you have any questions or if we can help clarify any of these transactions, please know we want to assist you whenever possible. It may also be a benefit to speak with an attorney about this process and anything else that you may be trying to resolve.

The law requires a variety of actions be taken to safeguard the rights of the deceased person's heirs. There are several different types of transactions involving the transfer of ownership of the deceased person's vehicle, which this brochure will explain. While these transactions are not routine, they are also not difficult. In the section below we have provided an explanation of the terms and procedures involved in the transfer of ownership.

What to do if there is a will:

If a legally acceptable will exists which names an executor, the executor is permitted to distribute the property of the deceased person, provided that the will has been offered for probate. If the will is accepted by a court, the court will issue what are known as "letters of testamentary or administration."

If there is no will:

If there is no will, a court will appoint an administrator (similar to an executor) who must distribute all of the deceased person's possessions.

If you are presenting us with letters of testamentary or administration to complete the transfer of ownership for a vehicle, we can accept only the **original**. The original letters which are issued by the Register of Wills, have a raised seal.

If the person died **before** January 1, 1998, the Register of Wills will issue a legal heir certification or letters of administration. These may be used in some instances to change the ownership of a vehicle from a deceased person.

If the person died **after** January 1, 1998, only the letters of administration will be issued from the Register of Wills.

An **executor** describes a person authorized to handle the affairs of the estate of the deceased.

Probate refers to the review of the will of a deceased person by a court before the executor can distribute the property of the deceased person.

Example 3 (Back)

Contact the Register of Wills:

Contact the Register of Wills in the jurisdiction in which the deceased was a resident to find out what documents you will need to obtain the Legal Heir Certification or Letters of Administration.

You may visit the Register of Wills website www.registers.maryland.gov for additional information.

Let’s get started:

Which type do you best fit?

- **Type 1** - The vehicle is titled in both **(joint)** names and one of the owners is now deceased.
- **Type 2** - The vehicle is owned by the deceased person and its ownership is to be transferred to a **legal heir, legatee, distributee or sold**.


Please keep in mind which transaction type you best fit when reading through the remainder of this brochure.

The following information is accompanied by examples of the Certificate of Title which should make it easier to complete the vehicle transfer procedure.

A **legal heir** is a person, usually a descendant of the deceased individual, who inherits property and/or wealth owned by the deceased.

A **legatee** refers to a person named within the will of a deceased, not necessarily a relative.

A **distributee** describes a person entitled to share in the distribution of the estate of the deceased.



MARYLAND CERTIFICATE OF TITLE
DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR VOIDS.

VEHICLE IDENTIFICATION NO.
1FALP6583WK191947

YEAR
97

MAKE
FORD

BODY STYLE
4S

CLASS
A

ODOMETER
000000

BRAND
A

TITLE NUMBER
29838843

DATE ISSUED
10/11/03

EXCEPT.
N/A

GR. VEH. WT.
-3700

GR. COMB. WT.
00

FEE (TAGS)
N/A

\$27.00

INSPECTION DATE
N/A

OWNER'S SOUNDEX / DRIVER LICENSE NO.
D-000-389-000-165

CO-OWNER'S SOUNDEX / DRIVER LICENSE NO.

NAME(S) AND ADDRESS OF REGISTERED OWNER(S)
JANE DOE
123 ANYWHERE STREET
GLEN BURNIE MD 21061

ODOMETER CODES
A. Actual Mileage
B. Exceeds Mechanical Limits
C. Not Actual Mileage

SAMPLE

CONTROL NO.
(This is not a Title No.)
C000000

I, THE UNDERSIGNED, HEREBY CERTIFY THAT AN APPLICATION FOR CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON, PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS STATE, AND THE APPLICANT NAMED ON THE FACE HEREOF HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE.


THE ADMINISTRATION WILL NOT BE RESPONSIBLE FOR FALSE OR FRAUDULENT ODOMETER STATEMENTS MADE IN THE ASSIGNMENT OF THE CERTIFICATE OF TITLE OR FOR ERRORS MADE IN RECORDING BY THE ADMINISTRATION.

NAME(S) AND ADDRESS OF SECURED PARTIES IN RECORDED ORDER

LIEN RELEASE

MVA USE ONLY

OFFICIALLY ISSUED ON THE DATE SET FORTH ABOVE



ADMINISTRATOR OF MOTOR VEHICLES

CONTROL NO.
(This is not a Title No.)
C000000
VR-002 (05-11)

THIS TITLE CONTAINS AN EAGLE WATERMARK WHICH IS VISIBLE WHEN HELD TO LIGHT

Example 3 (Front)

IMPORTANT NOTICE: This certificate is transferable only when recorded and filed with the Motor Vehicle Administration and is valid only while the vehicle described on the face is owned by the individual, firm or corporation named herein. TITLE AND SECURITY INTEREST FILING FEES ARE REQUIRED. Maryland law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. When Bill of Sale (MVA-181) does not contain the information required by the Motor Vehicle Administration, you must complete this form. If the vehicle is over seven (7) model years of age the tax is based on the greater of purchase price or minimum allowed by law. No Maryland Certificate of Title will be issued until all security interest or liens filed with the Motor Vehicle Administration have been officially released on the face. However, this vehicle may be subject to liens or encumbrances not filed with the Motor Vehicle Administration. If this is a Duplicate Title it may be subject to the rights of a person under the Original Certificate. MARYLAND MOTOR VEHICLE ADMINISTRATION - 6601 PITCOT HIGHWAY, N.E. - GLEN BURNIE, MARYLAND 21062.

| | |
|---|--|
| Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. | |
| ASSIGNMENT OF OWNERSHIP | <div>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.</div> <div><div>Name(s) of Buyer(s)<u>Mary Jane Doe</u></div><div>Address of Buyer(s)<u>123 Anywhere St.</u><div>STREET ADDRESS</div><div>CITY OR TOWN</div><div>COUNTY</div><div>STATE</div><div>ZIP CODE</div></div></div> <div>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <div><div><input checked="" type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</div><div><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</div></div><div>SELLING PRICE <u>15000</u> DATE OF SALE <u>8/3/11</u></div><div>ODOMETER READING <u>749</u> (no tenths) WARNING - ODOMETER DISCREPANCY</div><div>SIGNATURE OF SELLER(S) <u>Mary J Doe (REP)</u> SIGNATURE OF CO-SELLER(S) _____ PRINTED NAME OF SELLER(S) <u>Mary J Doe (REP)</u> PRINTED NAME OF CO-SELLER(S) _____ SIGNATURE OF BUYER(S) <u>Mary J Doe</u> SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) <u>Mary J Doe</u> PRINTED NAME OF CO-BUYER(S) _____</div></div> |
| | <div><div>Name(s) of Buyer(s)<u>Mary Jane Doe</u></div><div>Address of Buyer(s)<u>123 Anywhere St.</u><div>STREET ADDRESS</div><div>CITY OR TOWN</div><div>COUNTY</div><div>STATE</div><div>ZIP CODE</div></div></div> <div>Give Maryland Driver's License Number and Date of Birth. If you do not have a Driver's License, give Date of Birth.</div> <div><div>BUYER'S DRIVER'S LICENSE NO. <u>0 000-123-000-325</u> DATE OF BIRTH <u>10/18/43</u></div><div>CO-BUYER'S DRIVER'S LICENSE NO. _____ FEIN # _____ DATE OF BIRTH _____</div></div> <div>IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN <u>10,187.64</u> DATE OF LIEN <u>10/02/07</u> KIND OF LIEN (DESCRIBE) <u>S/A</u></div> <div><div>NAME OF SECURED PARTY <u>Lisa Pope & Trust</u></div><div>ADDRESS OF SECURED PARTY <u>146 Money St. Baltimore, MD 21203</u></div></div> <div>IF YOU ARE TRANSFERRING TAGS FROM A VEHICLE THAT YOU SOLD, TO THIS VEHICLE, GIVE THE FOLLOWING (IF APPLICABLE): <div><div><input checked="" type="checkbox"/> New Title <input type="checkbox"/> New Title and Transfer of Tags <input type="checkbox"/> New Title Only <input type="checkbox"/> No Tags</div><div>IF MOTORCYCLE, LIST ENGINE NUMBER _____ IF TRUCK/TRACTOR/TRAILER, LIST WEIGHT G.V.W. _____</div></div><div>CLASS OF VEHICLE _____ TAG NUMBER _____ VALIDATION STICKER NUMBER _____</div><div>NAME OF PERSON TO WHOM YOU SOLD THE OLD VEHICLE _____ ADDRESS _____</div></div> <div>CERTIFICATION OF INSURANCE: <div>NAME OF INSURANCE COMPANY (COPY FROM YOUR POLICY) <u>M.A.I.F.</u> POLICY OR BINDER NUMBER <u>061732</u> NAME OF AGENT _____</div><div>IS THIS VEHICLE TO BE TITLED AS JOINT TENANTS OR TENANTS BY ENTIRETIES? <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS BY ENTIRETIES NOTARY NOT REQUIRED I/we certify, under penalty of perjury that the statements made herein are true and correct to the best of my/our knowledge, information and belief and hereby state that the manufacturer's identification number shown on the face hereof agrees with the number plate on the vehicle. Witness My/Our Hand(s) And Seal This <u>8th</u> Day of <u>February</u>, 20 <u>11</u></div><div>"I AM AWARE OF THE ODOMETER CERTIFICATION MADE BY THE SELLER" SIGNATURE OF BUYER(S) <u>Mary J Doe</u> PRINTED NAME OF BUYER(S) <u>Mary J Doe</u> SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____ CO-SIGNATURE OF PARENT, GUARDIAN OR RESPONSIBLE ADULT REQUIRED WHEN APPLICANT IS UNDER 18 YEARS OF AGE. MUST BE SIGNED BY OWNER(S), OFFICER(S) OF CORPORATION OR PARTNER IN PARTNERSHIP _____</div></div> |
| APPLICATION FOR TITLE AND REGISTRATION | <div>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.</div> <div><div>Name(s) of Buyer(s) _____</div><div>Address of Buyer(s) _____<div>STREET ADDRESS</div><div>CITY OR TOWN</div><div>COUNTY</div><div>STATE</div><div>ZIP CODE</div></div></div> <div>SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____</div> <div>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <div><div><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</div><div><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</div></div><div>DATE OF DELIVERY _____</div><div>ODOMETER READING _____ (no tenths) WARNING - ODOMETER DISCREPANCY</div><div>SIGNATURE OF AUTHORIZED AGENT _____ DEALER'S NO. _____</div><div>PRINTED NAME OF AUTHORIZED AGENT _____</div><div>PRINTED NAME OF DEALERSHIP _____</div><div><div>VIN OF TRADE-IN _____ STATE _____</div><div>IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN _____ DATE OF LIEN _____</div></div><div>NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____</div></div> |
| | <div>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.</div> <div><div>Name(s) of Buyer(s) _____</div><div>Address of Buyer(s) _____<div>STREET ADDRESS</div><div>CITY OR TOWN</div><div>COUNTY</div><div>STATE</div><div>ZIP CODE</div></div></div> <div>SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____</div> <div>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <div><div><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</div><div><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</div></div><div>DATE OF DELIVERY _____</div><div>ODOMETER READING _____ (no tenths) WARNING - ODOMETER DISCREPANCY</div><div>SIGNATURE OF AUTHORIZED AGENT _____ DEALER'S NO. _____</div><div>PRINTED NAME OF AUTHORIZED AGENT _____</div><div>PRINTED NAME OF DEALERSHIP _____</div><div><div>VIN OF TRADE-IN _____ STATE _____</div><div>IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN _____ DATE OF LIEN _____</div></div><div>NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____</div></div> |
| DEALER'S REASSIGNMENT | <div>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following.</div> <div><div>Name(s) of Buyer(s) _____</div><div>Address of Buyer(s) _____<div>STREET ADDRESS</div><div>CITY OR TOWN</div><div>COUNTY</div><div>STATE</div><div>ZIP CODE</div></div></div> <div>SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____</div> <div>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <div><div><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</div><div><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</div></div><div>DATE OF DELIVERY _____</div><div>ODOMETER READING _____ (no tenths) WARNING - ODOMETER DISCREPANCY</div><div>SIGNATURE OF AUTHORIZED AGENT _____ DEALER'S NO. _____</div><div>PRINTED NAME OF AUTHORIZED AGENT _____</div><div>PRINTED NAME OF DEALERSHIP _____</div><div><div>VIN OF TRADE-IN _____ STATE _____</div><div>IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN _____ DATE OF LIEN _____</div></div><div>NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____</div></div> |

ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

Transferring Ownership:

Type 1 - If the vehicle is jointly owned, on the existing Maryland Certificate of Title, and you are the surviving owner, this is what you need to do:

- If you want to keep the vehicle, you must apply for a new title before the present registration tags expire. To apply for a new title and registration, please complete the "Assignment of Ownership" and "Application for Title and Registration" section of your Certificate of Title as shown in Example 1 (pages 7 & 8). If the transfer of ownership is between spouses, parents, and children, the registration tags on the vehicle may be transferred into the surviving spouse's or child's name. In all other cases, new registration tags must be purchased. Your request must be accompanied by a certified copy of the deceased's death certificate and registration card for the vehicle.
- If there is an existing loan, please complete all required lien information on the back of the title. If there are no liens on the vehicle, then just simply write "none" in the space provided for lien information. If the lien on the vehicle is released, attach a Notice of Security Interest Filing or a letter written by the lienholder on letterhead releasing the lien. If there is a lien on the vehicle (the vehicle is being financed), you must contact the lienholder for a letter of authorization approving the transfer of ownership. This letter must be attached to your transfer of ownership request. No security interest filing fee is required.

- If you are retaining ownership of the vehicle a Maryland Vehicle Safety Inspection is not needed.

If you wish to sell or give this vehicle to another person:

- If you intend to transfer ownership of this vehicle to another person, either by sale or as a gift, please complete the "Assignment of Ownership" section on the back of the Certificate of Title. Give to the new owner the title, a certified copy of the death certificate, and if there is a lien, a lien release that you must obtain from the lienholder. The person receiving ownership of the vehicle will then take these documents to the MVA and register the vehicle in the new owner's name.
- Please note: If the vehicle is being sold and it is less than 7 years old, a separate notarized Bill of Sale, signed by the surviving owner and the buyer, will be required.

Example 2 (Back)

IMPORTANT NOTICE: This certificate is transferable only when recorded and filed with the Motor Vehicle Administration and is valid only when the vehicle described on the face is covered by the individual, firm or corporation named hereon. TITLE AND SECURITY INTEREST FILING FEES ARE REQUIRED. Maryland law requires that the title and security interest in a vehicle be transferred to the Motor Vehicle Administration. When a Bill of Sale (MVA-181) does not accompany the title, the title tax is based on the valuation shown in a national publication of used car value used by this Administration. If the vehicle is over seven (7) model years of age the tax is based on the purchase price or minimum allowed by law. No Maryland Certificate of Title will be issued until all security interest or liens filed with the Motor Vehicle Administration have been officially released on the face. However, this vehicle may be subject to liens or encumbrances not purchased with the Motor Vehicle Administration. If this is a Duplicate Title it may be subject to the rights of a person under the Original Certificate. MARYLAND MOTOR VEHICLE ADMINISTRATION - 6601 RITCHIE HIGHWAY, NE - GLEN BURNIE, MARYLAND 21062.

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

| | | | | | |
|--|---|--|--|--|--|
| ASSIGNMENT OF OWNERSHIP | The undersigned hereby certifies that the vehicle described in this title has been transferred to the following. | | | | |
| | Name(s) of Buyer(s) <u>Mary Jane Doe</u> | | | | |
| | Address of Buyer(s) <u>123 Anywhere St.</u> <u>Glen Burnie</u> <u>AA</u> <u>MD</u> <u>21061</u> | | | | |
| | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <input checked="" type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. SELLING PRICE <u>20000.00</u> DATE OF SALE <u>8/3/11</u> | | | | |
| ASSIGNMENT OF OWNERSHIP | ODOMETER READING <u>984</u> (no tenths) WARNING - ODOMETER DISCREPANCY | | | | |
| | SIGNATURE OF SELLER(S) <u>John Allen Doe (DE)</u> SIGNATURE OF CO-SELLER(S) <u>Mary J Doe (surviving owner)</u> | | | | |
| | PRINTED NAME OF SELLER(S) _____ PRINTED NAME OF CO-SELLER(S) _____ | | | | |
| | SIGNATURE OF BUYER(S) <u>Mary J Doe</u> SIGNATURE OF CO-BUYER(S) _____ | | | | |
| ASSIGNMENT OF OWNERSHIP | PRINTED NAME OF BUYER(S) <u>Mary J Doe</u> PRINTED NAME OF CO-BUYER(S) _____ | | | | |
| | Name(s) of Buyer(s) <u>Mary Jane Doe</u> | | | | |
| | Address of Buyer(s) <u>123 Anywhere St.</u> <u>Glen Burnie</u> <u>AA</u> <u>MD</u> <u>21061</u> | | | | |
| | Give Maryland Driver's License Number and Date of Birth. If you do not have a Driver's License, give Date of Birth. | | | | |
| APPLICATION FOR TITLE AND REGISTRATION | BUYER'S DRIVER'S LICENSE NO. <u>0 000-123-000-325</u> DATE OF BIRTH <u>10/18/43</u> CO-BUYER'S DRIVER'S LICENSE NO. _____ FEIN # _____ DATE OF BIRTH _____ | | | | |
| | IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN <u>10,187.64</u> DATE OF LIEN <u>10/02/07</u> KIND OF LIEN (DESCRIBE) <u>S/A</u> | | | | |
| | NAME OF SECURED PARTY <u>Lisa Pope & Trust</u> ADDRESS OF SECURED PARTY <u>146 Money St., Baltimore, MD 21203</u> | | | | |
| | Live hereby make application for _____ New Title _____ New Title and _____ New Title Only _____ (Check applicable block) and Tags <input checked="" type="checkbox"/> Transfer of Tags _____ No Tags _____ | | | | |
| APPLICATION FOR TITLE AND REGISTRATION | If you are transferring tags from a vehicle that you sold, to this vehicle, give the following (if applicable): CLASS OF VEHICLE <u>A</u> TAG NUMBER <u>AAAT11</u> VALIDATION STICKER NUMBER <u>7777777</u> | | | | |
| | NAME OF PERSON TO WHOM YOU SOLD THE OLD VEHICLE _____ ADDRESS _____ | | | | |
| | CERTIFICATION OF _____ NAME OF INSURANCE COMPANY (COPY FROM YOUR POLICY) <u>M.A.I.F.</u> NAME OF AGENT _____ | | | | |
| | INSURANCE <u>061732</u> POLICY OR BINDER NUMBER _____ | | | | |
| APPLICATION FOR TITLE AND REGISTRATION | IS THIS VEHICLE TO BE TITLED AS JOINT TENANTS OR TENANTS BY ENTIRETIES? | | | | |
| | <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS BY ENTIRETIES | | | | |
| | NOTARY NOT REQUIRED | | | | |
| | I/we certify, under penalty of perjury that the statements made herein are true and correct to the best of my/our knowledge, information and belief and hereby state that the manufacturer's identification number shown on the face hereof agrees with the number plate on the vehicle. Witness My/Our Hand(s) And Seal This <u>8th</u> Day of <u>February</u> , 20 <u>11</u> | | | | |
| DEALER'S REASSIGNMENT | The undersigned hereby certifies that the vehicle described in this title has been transferred to the following. | | | | |
| | Name(s) of Buyer(s) _____ | | | | |
| | Address of Buyer(s) _____ | | | | |
| | SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ | | | | |
| DEALER'S REASSIGNMENT | PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____ | | | | |
| | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF DELIVERY _____ CERTIFIED SELLING PRICE _____ | | | | |
| | ODOMETER READING _____ (no tenths) WARNING - ODOMETER DISCREPANCY TRADE IN ALLOWANCE _____ | | | | |
| | SIGNATURE OF AUTHORIZED AGENT _____ DEALER'S NO. _____ TAXABLE PRICE _____ | | | | |
| DEALER'S REASSIGNMENT | PRINTED NAME OF AUTHORIZED AGENT _____ | | | | |
| | PRINTED NAME OF DEALERSHIP _____ | | | | |
| | GROSS TAX COLLECTED _____ | | | | |
| | VIN OF TRADE-IN _____ STATE _____ COLL. FEE 0.6% OF GROSS OR \$12 MAX. FEE ALLOW. _____ | | | | |
| DEALER'S REASSIGNMENT | IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN _____ DATE OF LIEN _____ NET TAX REMITTED _____ | | | | |
| | NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____ | | | | |
| | The undersigned hereby certifies that the vehicle described in this title has been transferred to the following. | | | | |
| | Name(s) of Buyer(s) _____ | | | | |
| DEALER'S REASSIGNMENT | Address of Buyer(s) _____ | | | | |
| | SIGNATURE OF BUYER(S) _____ SIGNATURE OF CO-BUYER(S) _____ | | | | |
| | PRINTED NAME OF BUYER(S) _____ PRINTED NAME OF CO-BUYER(S) _____ | | | | |
| | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: <input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. DATE OF DELIVERY _____ CERTIFIED SELLING PRICE _____ | | | | |
| DEALER'S REASSIGNMENT | ODOMETER READING _____ (no tenths) WARNING - ODOMETER DISCREPANCY TRADE IN ALLOWANCE _____ | | | | |
| | SIGNATURE OF AUTHORIZED AGENT _____ DEALER'S NO. _____ TAXABLE PRICE _____ | | | | |
| | PRINTED NAME OF AUTHORIZED AGENT _____ | | | | |
| | PRINTED NAME OF DEALERSHIP _____ | | | | |
| DEALER'S REASSIGNMENT | GROSS TAX COLLECTED _____ | | | | |
| | VIN OF TRADE-IN _____ STATE _____ COLL. FEE 0.6% OF GROSS OR \$12 MAX. FEE ALLOW. _____ | | | | |
| | IF NOT SUBJECT TO A LIEN, INDICATE "NONE" _____ AMOUNT OF LIEN _____ DATE OF LIEN _____ NET TAX REMITTED _____ | | | | |
| | NAME OF SECURED PARTY _____ ADDRESS OF SECURED PARTY _____ | | | | |

ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

If you are the estate executor or administrator:

- If the vehicle is being sold by the executor or the administrator, the "Assignment of Ownership" section on the back of the Certificate of Title is to be filled out as shown in Example 3 (pages 11 & 12).

The buyer's full name and address must be filled in with the amount the buyer is paying for the vehicle. The letters of testamentary or administration must be presented with the original title.

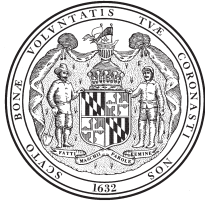
If there is a lien shown on the title for the vehicle and the vehicle has been paid off, attach a "Notice of Security Interest Filing" or a letter written by the lienholder, on their letterhead, releasing the lien. If the vehicle is not subject to a lien, write "none" in the lien section.

- New tags must be purchased for the vehicle regardless of how the transfer of ownership is made.
- Vehicles being sold in this manner must have a complete Maryland Safety Inspection. The Inspection Certificate must be presented with the request for transfer of ownership if requesting registration plates.

Excise Tax

Excise Tax is six percent (6%) of the fair market value or purchase price of a vehicle as certified on a Notarized Bill of Sale if the vehicle is less than 7 years old. If a deceased person's Maryland titled vehicle is transferred to a surviving spouse, legal heir, legatee or distributee, they are exempt from paying an excise tax.

Example 1 (Back)



State of Maryland
LETTERS OF ADMINISTRATION

Estate No. _____

I certify that administration of the Estate of

was granted on the

to **SAMPLE**

as personal representative and the appointment is in effect

this _____ day of _____

☐ Will probated _____
(date)

☐ Intestate estate.

Register of Wills

RW 1120

VALID ONLY IF SEALED WITH THE SEAL OF THE COURT OR THE REGISTER

PS-3578

| oMVA MARYLAND CERTIFICATE OF TITLE | | | | | | | | | |
|--|--------------|---------------|------------|-------|---|-------|--------------|--|--|
| DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR VOIDS. | | | | | | | | | |
| C000000 | | | | | | | | | |
| VEHICLE IDENTIFICATION NO. | YEAR | MAKE | BODY STYLE | CLASS | ODOMETER | BRAND | TITLE NUMBER | | |
| 1FALP6583WK191947 | 97 | FORD | 4S | A | 000000 | A | 29838841 | | |
| EXCEPT. | GR. VEH. WT. | GR. COMB. WT. | FEE (TAGS) | | INSPECTION DATE | | DATE ISSUED | | |
| N/A | -3700 | 00 N/A | \$27.00 | | N/A | | 10/11/03 | | |
| OWNER'S SOUNDEX / DRIVER LICENSE NO. | | | | | CO-OWNER'S SOUNDEX / DRIVER LICENSE NO. | | | | |
| D-000-389-000-165 | | | | | D-000-123-000-325 | | | | |
| NAME(S) AND ADDRESS OF REGISTERED OWNER(S) | | | | | | | | | |
| JOHN ALLEN DOE MARY JANE DOE 123 ANYWHERE STREET GLEN BURNIE MD 21061 | | | | | | | | | |
| ODOMETER CODES | | | | | | | | | |
| A. Actual Mileage B. Exceeds Mechanical Limits C. Not Actual Mileage | | | | | | | | | |
| C000000 | | | | | | | | | |
| CONTROL NO. (This is not a Title No.) | | | | | | | | | |
| C000000 | | | | | | | | | |
| I, THE UNDERSIGNED, HEREBY CERTIFY THAT AN APPLICATION FOR CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON, PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS STATE, AND THE APPLICANT NAMED ON THE FACE HEREOF HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE. | | | | | | | | | |
| THE ADMINISTRATION WILL NOT BE RESPONSIBLE FOR FALSE OR FRAUDULENT ODOMETER STATEMENTS MADE IN THE ASSIGNMENT OF THE CERTIFICATE OF TITLE OR FOR ERRORS MADE IN RECORDING BY THE ADMINISTRATION. | | | | | | | | | |
| NAME(S) AND ADDRESS OF SECURED PARTIES IN RECORDED ORDER | | | | | | | | | |
| LIEN BANK & TRUST 146 MONEY STREET BALTIMORE MD 21203 | | | | | | | | | |
| LIEN RELEASE | | | | | | | | | |
| MVA USE ONLY | | | | | | | | | |
| OFFICIALLY ISSUED ON THE DATE SET FORTH ABOVE | | | | | | | | | |
| | | | | | | | | | |
| ADMINISTRATOR OF MOTOR VEHICLES | | | | | | | | | |
| CONTROL NO. (This is not a Title No.) | | | | | | | | | |
| C000000 | | | | | | | | | |
| VR-002 (05-11) | | | | | | | | | |
| THIS TITLE CONTAINS AN EAGLE WATERMARK WHICH IS VISIBLE WHEN HELD TO LIGHT | | | | | | | | | |

Example 1 (Front)